

3.2.2 Invitations to Bid

Objective

This section describes the business process requirements for the State's Source Selection process. The goal is to provide the necessary tools within the SCEIS solution to provide efficient and timely processes for selecting the appropriate procurement method and selecting vendors to do business with the State. The SCEIS solution will provide an integrated solution to automate the process of taking a requisition through the procurement cycle. The SCEIS solution will provide the State the ability to take the existing source selection process that is manual and cumbersome in today's environment and replace it with an automated paperless system. The SCEIS solution will give the State the ability to have a centralized view of all the State's vendor activity at one time.

Process Definition

Overview

For the purposes of this documentation, the SCEIS team and agency representatives reviewed the South Carolina Procurement Code and identified the criteria used for sourcing materials/services and bid solicitations. Methods of Source Selection can be made utilizing the following sourcing sub-processes:

- Agency Warehouse
- State Warehouse
- Statewide, Term or Agency Contract
- Multi-Agency Contract
- Exemptions
- Sole Source
- Emergency
- Inter Agency
- Auction
- Reverse Auction
- Solicitation

- Request for Quotation (RFQ)
- Competitive Sealed Bids
- Competitive Best Value Bids
- Competitive Fixed Price Bids
- Competitive Sealed Proposals (RFP)
- Small Purchases

Process Flows

A Request for Quote (RFQ) in the SCEIS solution is an invitation to vendors to bid on the required service and or materials. An RFQ contains the materials and services, quantities and delivery dates, so that the suppliers can provide their prices and a vendor or multiple vendors can be selected. If a vendor is blocked, the SCEIS solution will disallow issuance of an RFQ. In the case of emergency purchase orders, no requisitions or RFQ's are required.

The Invitation to Bid process starts with the buyer and or purchasing agent running a report on outstanding/open requisition(s) that need to be sourced. The buyer will then assign a source of supply. If the source of supply is already pre-determined (existing contract, fixed source, etc), the buyer will proceed with the creation of the contract or purchase order as applicable.

For all those requisitions where multiple sources are available and the expected value exceeds \$5,000, a RFQ will be created in the system with reference to the requisition. For all those items under \$5,000, the buyer will search for a source of supply in the system and then generate a purchase order or contract as needed, but must document 3 phone-quotes within the purchase order for those greater than \$1,500.

On the RFQ, all the additional information that is needed is maintained before sending it to the vendors (specifications, special requirements, bid due date, etc). Once the RFQ is finished, it is sent to the vendors according to the output method specified on the vendor master. The responses are received back from the vendors and the prices and conditions are entered into the system as a quotation. Once all the quotations are maintained, the price comparison function is performed with quotes listed from lowest to highest in a report that will act as the tab sheet. The prices are compared and vendor preferences are calculated. These preferences are weighted based on the preference (i.e., South Carolina or Recycling Vendor). Once the preferences have been factored, the buyer determines the awarded vendor or multiple vendors per line item or for the entire quote.

The following functions will be available to facilitate the RFQ process:

- Extract requirement details from source document (requisition/shopping cart)
- Vendor selection based upon commodity
- Vendor selection and de-selection functions in addition to source list recommendations
- Use of bid opening dates and submission deadlines
- Public Invitation functions (i.e., SCBO)
- Restricted Invitation functions (i.e., e-mailed solicitations)
- Template / Copy functions
- Notes & Attachment functions
- Query Functions
- Ability to aggregate multiple requirements into a single bid invitation
- Ability to modify and update bidding requirements for resubmission

In addition to automatic document conversion, purchasing will provide additional inputs to define and complete required parameters relative to the bid invitation (e.g., opening date, submission deadline, partner selection).

Document Output Medium

Bid requirements will be published to prospective bidders through one of the following delivery mediums:

- US Mail
- e-Mail
- Fax
- State Website
- South Carolina Business Opportunities

Document Type and Numbering Requirements:

Special document types will be used to define bid invitation documents in the SCEIS solution. The following document types will be created to reflect the State Procurement Code's methods for solicitation and meet the State's reporting needs:

- Request for Quotation (RFQ)
- Competitive Sealed Bids
- Competitive Best Value Bids
- Competitive Fixed Price Bids
- Competitive Sealed Proposals (RFP)
- Small Purchases

The document numbers will be assigned internally by the system from a predefined number interval.

The exhibits below show, at a high level, how the sourcing sub-processes are integrated as part of the overall Invitation to Bid and Source Selection process.

Exhibit 3.2.2-1 Overall Invitation to Bid Process

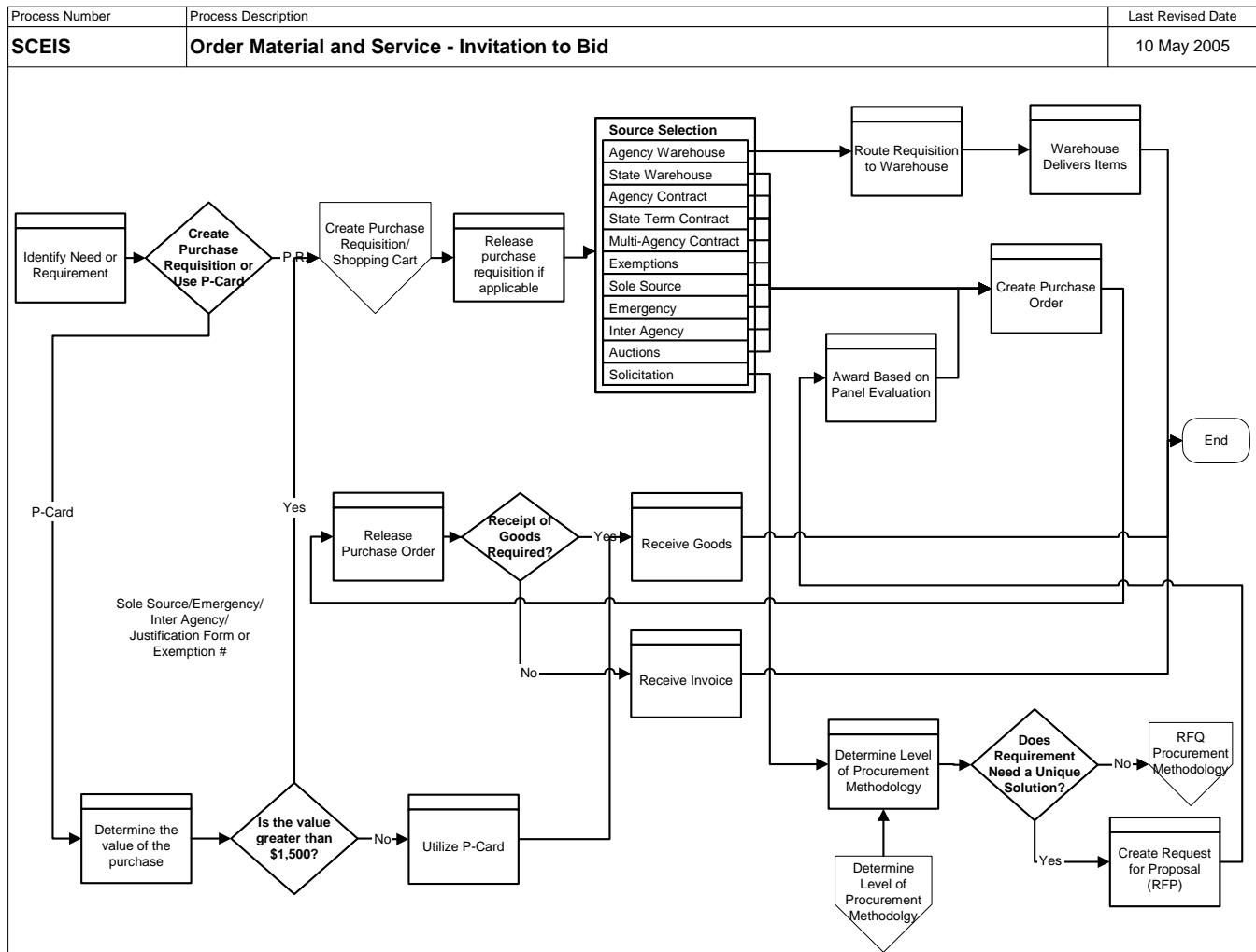


Exhibit 3.2.2-2 Continuation of Overall Invitation to Bid Process

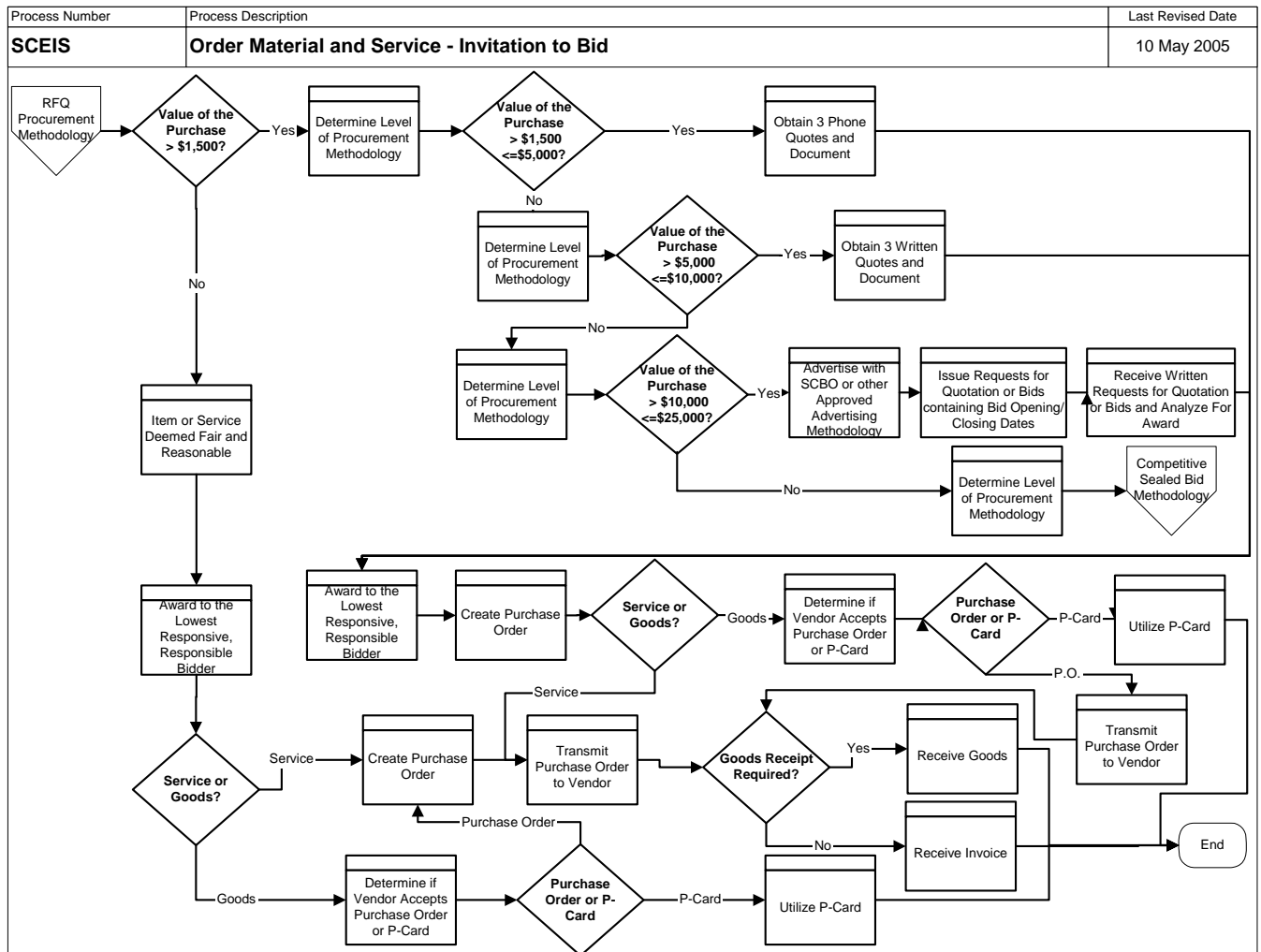
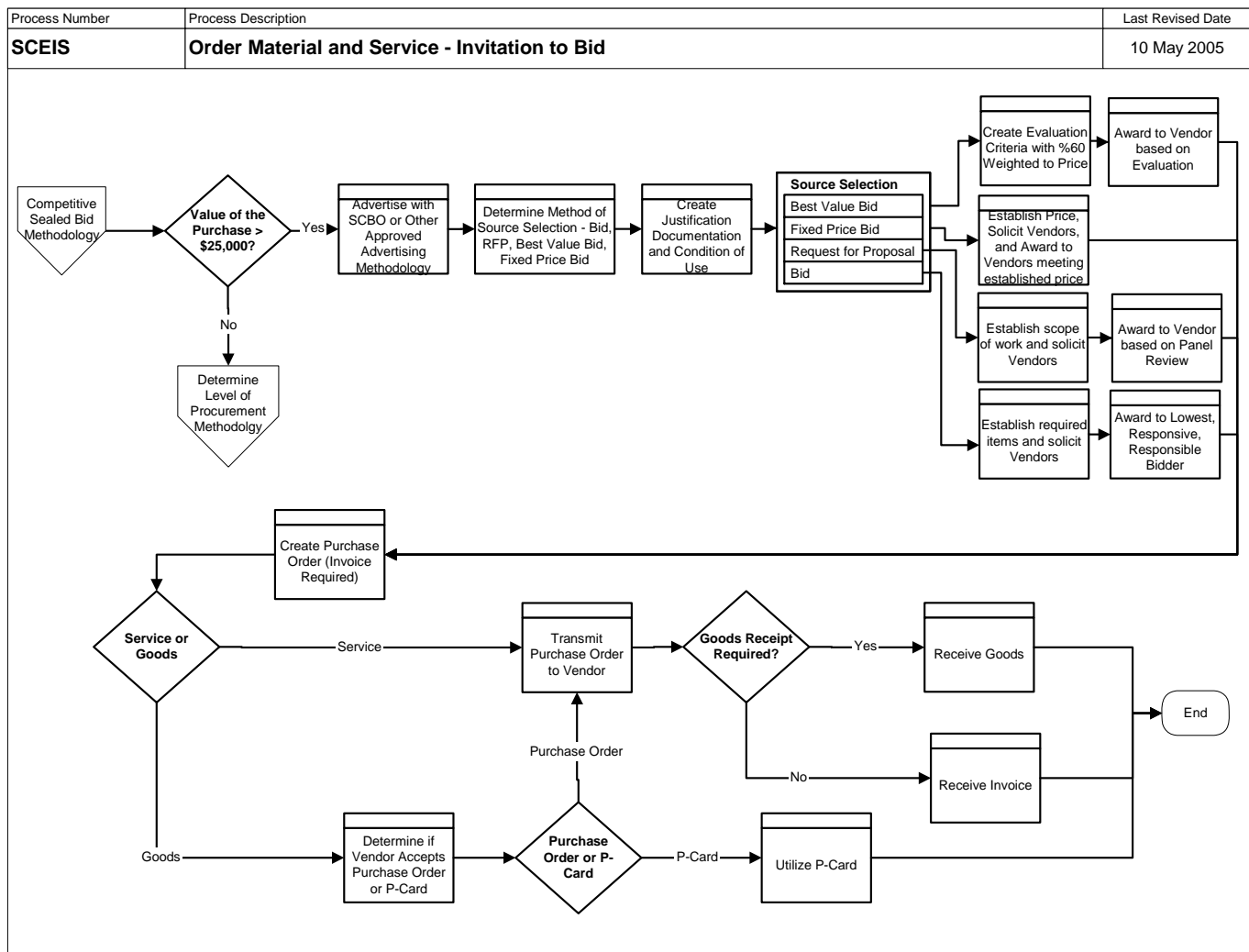


Exhibit 3.2.2-3 Continuation of Overall Invitation to Bid Process



Process Scenarios

Bid Responses

Central and Agency Purchasing will have the ability to analyze and process bid responses by utilizing functions available in the SCEIS solution. These functions will not be made available to the general user community. The following functions will be available to facilitate the process:

- Analyze and compare bid offers from vendors
- Generate bid tabulation detail
- Convert open bids into a reverse auction

- Notify bidders of reverse auction conversion
- Accept or decline bid offers on-line
- Notify bidders of sourcing decision

Standard correspondence templates will be used for both bid acceptance and rejection notices. Official universal language for notification will be developed and approved by the State's legal advisors and made available to the development team for inclusion in e-mail. The intent of the bid acceptance notification is to convey the State's binding intent to accept the terms (price and delivery) of the vendor's approved bid. Message prompts for justification documentation will be required based on the type of solicitation being conducted.

Document Type and Numbering Requirements

Standard document types will be used to define bid documents in the SCEIS solution. The document numbers will be assigned internally by the system from a predefined number interval.

Sole Source

When items are determined to be sole source, a special RFQ with a specific document type is created (Approval strategy to be determined by agency). This document will contain the written price and commodity quotation needed from the vendor. The RFQ can be sent to the vendor by the buyer via e-mail and then uploaded into the SCEIS solution through the use of standard forms. If the vendor does not have e-mail capabilities then the form will be sent manually and the information will be manually updated into the SCEIS solution. After the document has been completed it will be routed for approval to the agency head or designee. If a sole source RFQ is not approved by the agency head or designee, the buyer will then have to create a non-sole source RFQ document with the regular sourcing procedure being followed. If the sole source is approved, the RFQ is sent to the sole source vendor to gather their pricing information and then the quotation is maintained. From there, the contract or purchase order is created.

Off-Contract Sourcing (Procurement Code § 11-35-310(35))

If contract items are sourced off-contract, a special RFQ with a different document type will be created. This occurs if an item can be secured from a vendor at a price of at least 10% less than the contract price. The buyer must give the vendor with the contract an opportunity to meet the new price. Thus, the RFQ will be sent to the contract vendor in order to get their quotation. Once

the price is received, the buyer will make the final decision to award, the quotation is maintained, and the purchase order or contract will be generated.

Formal Bids

Requests over \$25,000 for any supply or service are bid via the formal bidding process. Formal bids must be advertised within SCBO or other electronic means approved by General Services to allow public access of the information.

Publishing the Bid Information

A transaction will be created in order to generate the bid reference number or collective number of the bid to be published. The buyer will be required to enter the bid general description, user id, purchasing group, contact information and estimated bid closing date. Once they have input all this information, the system will generate a collective number for them. This collective number and general description of the solicitation are then posted on the current website using an upload process.

A query will exist for searching collective numbers. This will be used in cases where the buyer has forgotten their collective number, or to see how many collective numbers have not yet been processed.

The bidders that respond indicating their intention to bid are then sent a Request for Quote. Vendors will register, maintain their intent to bid, and maintain the commodities they can provide. For bidders who wish to receive a Request for Quote and are not on the SCEIS solution database, a form will be filled in by the buyer or vendor and sent to the Central Vendor Management organization so that the new vendor can be created. The bids are received and opened on the bid opening date. When bids are opened the quotation is maintained by the buyer in the SCEIS solution and then the price comparison function is performed in order to generate the tab sheet. The prices are compared and vendor preferences are calculated. These preferences are weighted based on the preference (i.e. South Carolina or Recycling Vendor). This sheet is then printed and signed by the appropriate parties.

Reverse Auctions (Procurement Code § 11-35-1529)

Central and Agency Purchasing will have the ability to create reverse auctions by utilizing functions available in the SCEIS solution. These functions will not be made available to the

general user community and will be the responsibility of purchasing. The following functions will be available to facilitate the process:

- Vendor selection based upon commodity
- Establish rules
- Define opening and end dates
- Restricted Invitation functions
- Public Invitation functions
- Real Time bidding activity
- Notes & Attachment functions
- Query Functions

Where auction has been initiated as a result of a sourcing request, purchasing should notify the responsible agency of the auction event. The decision to initiate an auction event however remains solely at the discretion of purchasing.

Document Type and Numbering Requirements

Standard document types will be used to define auction documents in the SCEIS solution. The document numbers will be assigned internally by the system from a predefined number interval.

Note: Document heading functions will be available for users to define specific naming conventions for auctioning documents at their discretion. These headings may be used as a source of reference for future query or reporting needs.

Tabular Sheets

Within the SCEIS solution, there is a price comparison function that will be used as the tab sheet. The price is compared from all quotations received and is ordered from lowest to highest. Tab sheets must be archived for retrieval based on the number of years dictated by the South Carolina Archives and History Retention schedule. The bid tab can be reviewed on-line at any time when approving a contract or purchase order. Also, this tab sheet can be re-run at any point in time if required. Preferences (Resident Vendor, US Manufactured, South Carolina Manufactured, Recycled) will be considered at this point of the process. It will be determined during the

Realization phase if the handling of preferences will be done in the SCEIS solution or outside the solution in a manual process. The person listed as the creator of the bid tab will act as the approver. There will be reason codes for the award maintained on the tab sheet as well. The selected vendor will receive a notification of the award via the purchase order or contract. The SCEIS solution can be set up to automatically send rejection letters to the non-awarded vendors after the contract or purchase order has been approved. These letters will contain information referencing the awarded vendor.

Business Benefits

The following business benefits resulted from the new business process and workshop discussions:

- ITMO and MMO will have accurate reporting on dollars spent against the State contract for those agencies using the SCEIS solution
- Electronic storage and retrieval of the bid solicitation document
- Bid solicitation information is available to anyone in the organization with the proper security
- Audit trail of all bid solicitation and quotation processes available in real time
- Automated bid tabulation and recommendation on all quotations
- Auctioning
 - Drive costs down
 - Shorten cycle time
 - Pre-qualification of vendors and commodities
 - Better variety and quality of vendors
 - Possibly fewer protests
 - Better quality solicitations
 - Better buyer/vendor communications
 - Streamline vendor's process

Additional benefits that were not identified in workshops includes:

- Standard Request for Quote - A standard request for quote will ensure that all agencies are bidding in the same manner and make bids easier to compare
- Standard Terms & Conditions - This will provide a quicker approval process
- Common Vendor database - All agencies will be able to see vendors that other agencies have used to purchase like items. Data such as minority certification will be visible to all agencies
- Better visibility of purchasing information - This will help to provide better sourcing which will lower prices and increase availability of vendors to all agencies
- Wider dissemination of bids - This will help to lower costs and help small and disadvantaged businesses

Business Requirements

Each form of bid solicitation was evaluated during the workshops conducted. The following are the business requirements that were identified during workshops that were conducted with the SCEIS team and agency representatives:

Exhibit 3.2.2-4 Invitation to Bid Requirements

Requirement	Solution Capability
Competitive Sealed Bids (Procurement Code § 11-35-1520)	The SCEIS solution will provide standard RFQ procurement functionality to satisfy this requirement. An RFQ/solicitation document will be created within the SCEIS solution from an approved purchase requisition. The solution will provide the ability to capture texts, attach documents, and capture solicitation - specific details. All solicitation methods will be integrated into the recommended Central Procurement Portal for communication with vendors. Note - Pending the outcome of open item # 729, there will be 2 possible scenarios for solicitation document creation. If the State acquires and implements SRM Document Builder then solicitation documentation (e.g. standard terms and conditions) will be constructed within the solution. If not, then the RFQ will only be used as a tracking tool and all documentation will need to be prepared outside of the solution and attached to the RFQ.
Competitive Best Value Bids (Procurement Code § 11-35-1528)	Same as Competitive Sealed Bids.
Competitive Fixed Price Bids (Procurement Code § 11-35-1525)	Same as Competitive Sealed Bids.

Requirement	Solution Capability
Competitive Sealed Proposals (Procurement Code § 11-35-1530)	Same as Competitive Sealed Bids.
Small Purchases (Procurement Code § 11-35-1550)	Same as Competitive Sealed Bids. For items not requiring a formal solicitation a purchase requisition can be converted into purchase order without an RFQ. In these cases the standard SCEIS purchase order process will apply.
Sole Source	The SCEIS solution will provide the ability to create a special Purchase Order coded as sole source. This will allow reporting of all State sole source procurement activity. Written determinations, approvals, and other documentation will be attached to the purchase order.
Emergency	The SCEIS solution will provide the ability to create a unique Purchase Order coded as emergency. This will allow reporting of all State emergency procurement activity. Written determinations, approvals, and other documentation will be attached to the purchase order. Funds availability check will not apply to this order type.
Exemptions	The SCEIS solution standard procurement process will apply to exemptions. The exemption number will be required on the purchase order.
Statewide, Term and Agency Contract	The SCEIS solution will provide the ability for Statewide, Term, Multi-agency and Agency Contracts. See Purchase Order and Contracts for details.
Solicitation Issuance and Tracking:	<p>RFP Section # 6.4.3</p> <p>The SCEIS solution will provide the ability to track and issue solicitations. Part of the recommended solution is to include a Central Procurement Portal. All solicitations would be posted on this portal for vendor access. The solution will also provide the capability to receive and transmit solicitations electronically. All documentation required during the solicitation creation and/or modification will be attached to the RFQ document in the solution. Note - Pending the outcome of open item # 729, there will be 2 possible scenarios for solicitation document creation. If the State acquires and implements SRM Document Builder then solicitation documentation (e.g. standard terms and conditions) will be constructed within the solution. If not, then the RFQ will only be used as a tracking tool and all documentation will need to be prepared outside of the solution and attached to the RFQ.</p>

Requirement	Solution Capability
Cancel a solicitation or award	The SCEIS solution will provide the ability for all solicitations to be cancelled. The corresponding RFQ would be cancelled and supporting documentation removed from the Central Procurement Portal if required. Any subsequent documents required to notify vendors of the status will either be communicated via email or the procurement portal.

The following are specific tasks to be performed with each business requirement above:

- Competitive Sealed Bids (Procurement Code § 11-35-1520)
 - Create Invitation for bids at State and agency levels
 - Require an approved requisition
 - Ability to capture specifications within text fields
 - Ability to attach documentation such as drawings and specifications
 - Ability to check for an existing State or agency contract
 - Ability for large volume purchase override
 - Time limit and opening date for bid submission (opening date & time)
 - Advertise solicitation (such as South Carolina Business Opportunities) via e-mail
 - Standard terms and conditions are required across agencies
- Competitive Best Value Bids (Procurement Code § 11-35-1528)
 - Needs justification document for condition for use
 - Weight evaluation criteria (Price evaluated with at least 60% of Total)
 - Must submit criteria and weighted percentages to vendor as per Procurement Code
 - Standard terms and conditions are required across agencies
 - Time limit and opening date for bid submission (opening date & time)
 - Advertise solicitation (such as South Carolina Business Opportunities) via e-mail
- Competitive Fixed Price Bids (Procurement Code § 11-35-1525)

- Needs justification document for condition for use
- Multiple awards
- Standard terms and conditions are required across agencies
- Time limit and opening date for bid submission (opening date & time)
- Advertise solicitation (such as South Carolina Business Opportunities) via e-mail
- Competitive Sealed Proposals (Procurement Code § 11-35-1530)
 - Needs justification document for condition for use
 - Need ability to attach documentation for drawings and specification (sometimes large)
 - Standard terms and conditions are required across agencies
 - Time limit and opening date for bid submission (opening date & time)
 - Advertise solicitation (such as South Carolina Business Opportunities) via e-mail
- Small Purchases (Procurement Code § 11-35-1550)
 - ≤\$1,500 Purchases
 - Price is fair and reasonable (no competition is required, though it is encouraged)
 - Purchases awarded equitably among qualified suppliers
 - >\$1,500 ≤\$5,000
 - Minimum of 3 verbal or written quotes requested and documented
 - Vendor selection - lowest responsive and responsible bidder
 - >\$5,001 ≤\$10,000
 - Minimum of 3 written quotes requested and documented
 - Vendor selection - lowest responsive and responsible bidder
 - Bid opening/closing dates required
 - >\$10,001 ≤\$25,000
 - Minimum of 3 Written Request for Quotation

- Vendor Selection –Award to lowest responsive and responsible bidder
 - SCBO Advertisement Documented
 - Bid Opening/Closing Dates Required
- Sole Source
 - Written determination prepared and approved by authorized official
 - Approved purchase requisition
 - Transaction reported to MMO
 - Flag the purchase order as sole source
 - No \$ cap
- Emergency
 - Written determination prepared and approved by authorized official
 - Competition, as practicable was sought
 - Transaction reported to MMO in a standard report
 - No \$ cap
 - Requisitions may or may not be created, depending on type/level of emergency
 - Lack of funds should not stop the creation of a purchase requisition or purchase order
- Exemptions
 - Competition might not be required
 - Reference to the state exemption number and other requirements by MMO and ITMO
 - Requisitions are not required by all agencies
- Statewide, Term and Agency Contract
 - Purchase requisition required
 - Purchase order required

In addition to the State Procurement Code's Methods for solicitation, the SCEIS solution will provide the following capabilities to help buyers make source determinations:

- Source List
 - Pre-determined source for a material or service
 - Buyer cannot use any other source of supply but the ones maintained on the source list
 - Source lists are maintained by material/service code at the agency level
 - Agency material/service group will maintain source lists
- Source lists can be used for the following:
 - For defining a vendor or contract as a fixed source of supply
 - For defining a vendor as a blocked source of supply. For example, a particular contract or vendor may not be used for a certain period of time.
- Source Lists contain the following data:
 - Material number
 - Vendor number
 - Contract number
 - Validity period
- Information Record
 - Master data that contains information for a given material and vendor
 - Store particular conditions or specific data related to that vendor
 - Maintained at the agency level and purchasing organization level
 - Available for viewing by all agencies if the security is granted
 - Info records can be created automatically or maintained manually
- Info Records contain the following data:
 - Material/Service number
 - Vendor number
 - Specific vendor information (conditions, vendor material number, etc)
 - Agency

- Purchasing organization
- Requirements for Solicitation Issuance and Tracking:
 - Justification Capability – All listed in Finality of Determination (Procurement Code § 11-35-2410)
 - Electronically send solicitations and receive bids
 - Print and send solicitations via mail
 - Document all amendments to solicitation
 - Scan all documents related to the official file for a bid solicitation
 - Flag, track, and report on sole source and emergency procurements
 - Electronic record of vendors who were sent solicitations and submitted bids
 - Freight to be included in the award process
 - Capture South Carolina vendor preference
 - Statement of award
 - Statement of Intent to Award for awards over \$50,000
 - Line item awards
 - Vendors should be purged after 2 years of inactivity
 - Uniform vendor registration process across all agencies
- Bidding consideration for a large number of line items
 - Create and update quotation in a timely manner
 - Utilize vendor websites for quotation creation
- In case of protest of an award or the need to cancel a solicitation or award, the system should have ability to perform the following:
 - Notice of protest
 - Suspension of award
 - Reinstatement of award
 - Rejection of bid (19-445-2065)

- Cancellation of bid or proposal (Procurement Code § 11-35-1710)
- Withdrawal of Bids; Cancellation of award (Procurement Code § 11-35-1520, R 19-445-2070, R 19-445-2085)

Reporting

The SCEIS solution will provide the following ways to report on Materials Management functionality:

- Standard reports that are delivered as part of the SAP software
- Customized reports per the reporting requirements defined in this Blueprint
- Ad-hoc query capabilities for select users

Standard reports will be available in the SCEIS solution. The SAP ECC 5.0 and the SAP BW components of the SCEIS solution will provide standard delivered reports and info cube structures for Materials Management. Reporting access in the SCEIS solution will be profile driven, allowing access only to authorized users. As “User” profiles are developed for security roles it will be determined what reports are applicable to certain job functions and will be assigned to the security role as required.

A complete list of all Materials Management reports can be found in the Reporting Strategy component of the Technical section of this document.

No reporting requirements have been identified for Invitations to Bid.

Workflow

No workflow requirements have been identified for Invitation to Bid.

Imaging

Imaging requirements have been identified for the documents that impact the Invitation to Bid processes. Imaging within invitation to bid refers to the scanning and capturing of information that is required to be maintained to support the sourcing of goods and services. The following table identifies the types of documents and information to be included in the imaging process and the point in the process to which the imaging activities would generally occur.

Exhibit 3.2.2-5 Invitations to Bid Imaging Integration Points

Scanned Documentation	Approval Process	Imaging Integration Point
Solicitation (Terms & Conditions)	No	Agency personnel would attach the Terms and Conditions documentation to the solicitation (RFQ) in the SCEIS solution. This document will be attached to the RFQ before issuance to prospective vendors.
Vendor/End User Correspondence (e-mails, faxes)	No	Agency personnel would attach the correspondence documentation to the solicitation (RFQ) in the SCEIS solution. This document can be attached to the RFQ at any time that the RFQ is open.
Evaluation Score sheets	No	Agency personnel would attach the evaluation score sheets documentation to the solicitation (RFQ) in the SCEIS solution. This document can be attached to the RFQ at any time that the RFQ is open. This document will be used to support the selection of a vendor.
Conflict of Interest	No	Agency personnel would attach the conflict of interest documentation to the solicitation (RFQ) in the SCEIS solution. This document can be attached to the RFQ at any time that the RFQ is open.
Tabulation of Bid Opening	No	Agency personnel would attach the bid opening documentation to the solicitation (RFQ) in the SCEIS solution. This document can be attached to the RFQ at any time that the RFQ is open. This document will be used to support the selection of a vendor.
Attendance Roster	No	Agency personnel would attach the bid opening documentation to the solicitation (RFQ) in the SCEIS solution. This document can be attached to the RFQ at any time that the RFQ is open.
Memo for Records (Non-Responsive, etc.)	No	Agency personnel would attach the memo for record documentation to the solicitation (RFQ) in the SCEIS solution. This document can be attached to the RFQ at any time that the RFQ is open.

Scanned Documentation	Approval Process	Imaging Integration Point
Statement of Award/Intent to Award	No	Agency personnel would attach the statement/intent to award documentation to the solicitation (RFQ) in the SCEIS solution. This document will be attached to the RFQ after all vendor responses have been received and evaluated and a selection made.
Determination of Responsibility	No	Agency personnel would attach the determination of responsibility documentation to the solicitation (RFQ) in the SCEIS solution. This document can be attached to the RFQ at any time that the RFQ is open.
Bid Responses	No	Agency personnel would attach the bid response documentation to the solicitation (RFQ) in the SCEIS solution. This document can be attached to the RFQ after it has been created and issued to prospective vendors.
Protest Documentation	No	Protest documentation received from the vendor will be attached to the RFQ once it is received. Once this documentation is received and imaged, the RFQ can be blocked from contract or purchase order creation.

User Roles

Based on the business processes supporting invitation to bid, the following standard roles have been identified.

Exhibit 3.2.2-6 Invitations to Bid Standard User Roles

User Role	Description
Central Materials Management Configuration	The Central Materials Management Configuration users will maintain the configuration tables within the SCEIS solution. They will be responsible for the creation, changing and deletion of any table entries as required. They will be responsible for ensuring that any configuration changes are coordinated with any other functional and technical requirements and that the changes are adequately tested before any migration into a production environment occurs. Agencies will be responsible for providing their configuration requirements with appropriate justification to

User Role	Description
	this group.
State Buyer	The State Buyer will be responsible for creating, changing and deleting solicitations in the SCEIS solution for Statewide, Term, multi-agency, and agency contracts. They will process purchase requisitions that are assigned to MMO/ITMO. They will identify whether existing Statewide and Term contracts or whether new contracts need to be established can satisfy these requisitions. They will be responsible for the overall bid solicitation process. In addition, they will manage functions Contract creation and maintenance described in the purchase order and contract section of this document.
Agency Buyer	The Agency Buyer will be responsible for creating, changing and deleting solicitations in the SCEIS solution for agency contracts. They will process purchase requisitions that are assigned to their agency. They will identify whether these requisitions can be satisfied by existing contracts or whether new contracts need to be established. They will be responsible for the overall bid solicitation process. In addition they will manage functions for purchase order and contract creation and maintenance described in the purchase order and contract section of this document.
Online Vendor	The Online Vendor will be associated with vendors who register through the State Procurement Portal. They will maintain their personal details online, such as name, address and commodities. They will be able to participate in online bidding and online solicitation submittal.
State RFQ Display	The State RFQ Display will have the ability to display and report on all solicitations (RFQ's) statewide.